

## Filing Complaints at

## KMS STOCK BROKING COMPANY PRIVATE LIMITED

Customers can approach Customer Service for their concerns via the following channels. Once the customer raises the concern via any channel, the interactions get recorded in KMS STOCK BROKING COMPANY PRIVATE LIMITED backend. The customer receives Ticket IDs for all interactions, which can be used for future reference in any of their interactions with the Customer Service team.

### Filing a Complaint via designated Email ID

1. In the first step, the customers sends an email to one of our designated Support Email IDs.

Desk	Email ID	
Customer Service	kmsbcomplain@gmail.com kmsboffice@gmail.com	

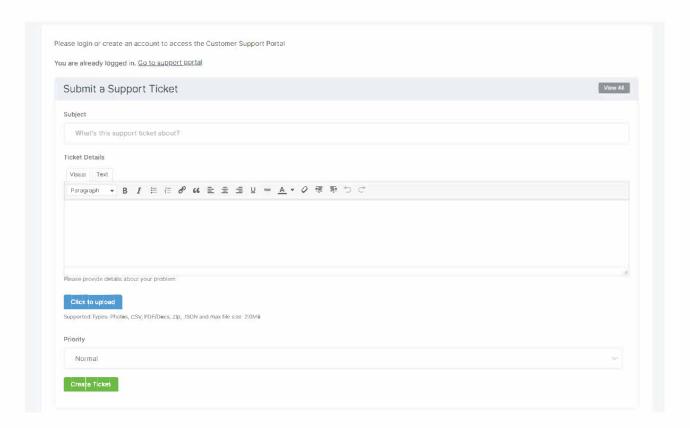
- **2.** The email gets recorded in KMS STOCK BROKING COMPANY PRIVATE LIMITED backend systems and a unique Ticket ID is generated for the specific complaint.
- **3.** While our teams get to work to resolve the complaint, the customer receives the unique Ticket ID in our reply. This ID can be used for future reference in any of their interactions with the Customer Service team.

#### Track the Status of a Complaint: Applicable for all modalities

Regardless of which modality has been used to raise a complaint, KMS STOCK BROKING COMPANY PRIVATE LIMITED customers can track the status of their complaint as long as a Ticket has been raised.

- 1. Log in to the KMS STOCK BROKING COMPANY PRIVATE LIMITED
- 2. website: <a href="https://www.kmsstockbroking.com">www.kmsstockbroking.com</a>
  Hover over the initials of your name on the top right of the screen and click SUPPORT &
  HELP from the dropdown that appears:
- **3.** Click the **CREATE A NEW TICKET** button, as seen below, enter your Ticket ID and you'll be able to know the status of your complaint.





## **Telephonic Support**

Customers can reach out to our dedicated Support team via the numbers below:

Desk	Number	Timings	
Customer Service	022-22081111 022-22071111	Monday to Friday 8:30 AM to 5 PM	

# FLOWCHART COMPLAINTS FILING & STATUS CHECK EQUITY KMS STOCK BROKING COMPANY PRIVATE LIMITED

THROUGH TELEPHONE THROUGH E-MAIL **FOR EQUITY FOR EQUITY** TEL- 022-22081111 / 022-22071111 kmsbcomplain@gmail.com 1. MENTION YOUR TRADING EQUITY 1. EXPLAIN YOUR COMPLAINT 2. PROVIDE YOUR TRADING EQUITY NUMBER & OTHER DETAILS. 1. EXPLAIN YOUR COMPLAINT **NUMBER & OTHER DETAILS** 2. COMPLAINT SUMMARY. 3. COMPLAINT RELATED RELEVANT DOCUMENTS IF ANY. ALL THE DETAILS FORWARD TO ALL THE DETAILS FORWARD TO CONCERN TEAM, AFTER VERIFIED **CONCERN TEAM, AFTER VERIFIED** BY KMS STOCK BROKING COMPANY BY KMS STOCK BROKING COMPANY PRIVATE LIMITED DEPARTMENT PRIVATE LIMITED DEPARTMENT AND AND MANAGEMENT COMPLAINT MANAGEMENT, COMPLAINT NUMBER GENERATE NUMBER GENERATE.

VERIFICATION PROCESS COMPLETE.
COMPLAINT NUMBER SENT TO CLIENT EMAIL.

## **INVESTOR ESCALATION-MATRIX**

#### KMS STOCK BROKING COMPANY PRIVATE LIMITED

Investor Grievances Escalation Matrix For Equity

BSE MEMBER ID ---117 CDSL DP ID --- 12057500



Details of	Contact Person	Address	Contact No.	Email id	Available Time
Client Servicing	SANJAY RANE	297-301, MAY BUILDING, PRINCESS STREET, MARINE LINES, MUMBAI - 400002	022-22071111	kmsboffice@gmail.com	MON TO SAT 9:00AM TO 6:00PM
Head of Client Servicing	SIDDHART KANAKIA	297-301, MAY BUILDING, PRINCESS STREET, MARINE LINES, MUMBAI - 400002	+91 7666020233	kmsbcomplain@gmail.com	MON TO SAT 9:00AM TO 5:00PM
Chief Technology Officer	AAYUSH KANAKIA	297-301, MAY BUILDING, PRINCESS STREET, MARINE LINES, MUMBAI - 400002	+91 9833999770	aayuushak.698@gmail.com	MON TO SAT 9:00AM TO 5:00PM
Compliance Officer	ANAND PRATAPRAI KANAKIA	297-301, MAY BUILDING, PRINCESS STREET, MARINE LINES, MUMBAI - 400002	9820801103	kanakia3@gmail.com	MON TO SAT 9:00AM TO 6:00PM